GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT
ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE (ATAC)
MEETING AGENDA
November 20, 2014, 10:00 – 10:45 a.m.
VIDEO CONFERENCE - CUYAMACA I-107 & GROSSMONT DISTANCE ED ROOM

New and Relevant Issues to Be Discussed

1. Colleague

   a. Fall 2015 Priority Registration Process
      i. DSPS Students that have more than 90 units or have been on Probation two terms will continue to be included if their Program Plan specifies that Priority registration is a needed accommodation – this requires data entry by DSPS or ? – and new programing by IS
      ii. Students falling into Open Reg will also be assigned a date/time to protect system performance – 13,000 Students Thurs Dec 5-10, 11 is unassigned

   b. Software Upgrades
      i. Contract with Ellucian to assist; last update was through April 2013
      ii. New releases includes improved functionality for pre-requisites and co-requisites
      iii. Downtime – Spring Break week of Mar 23

   c. MIS reporting for Summer - completed

   d. Academic Program / Major – DARs, Fin Aid, WebAdvisor -

   e. 4 year CIP approval – VPs of Instruction / Instructional Office

   f. 1098-T Processing

      i. Email Sent to about 484 students requesting that they provide missing SSN/ITIN information – any response ?

   g. PreRequisite recency – Both colleges want Pre-Requistites to be taken within a certain time frame – GC Nursing, CC CIS – no current functionality in Colleague – IS pursing options, most likely custom code / subroutine required – Holding Curriculum changes

2. Workday Deployment

   a. Material on the Intranet – check it out!   (http://intranet.gcccd.edu/workday/meetings.html)

   b. Open Houses to be scheduled in December – Wed Dec 10th 1-3pm Cuyamaca I-207-209, Thur Dec 11 9-11am District Annex, Thur Dec 11 1-3pm Grossmont Griffin Gate – small gifts for all who attend

3. DARS – For Students – Fixed issues, next steps:

   a. WebAdvisor interface, Disclaimer, Catalog Rights, accessible off campus

4. Verification of Students Residency – online students – how?

5. Document Imaging – working on implementation plan

6. OpenCCCApply

   a. Laith and Victor are working on development

   b. IS – determine where to store new data elements (Athletics Survey, etc) and needs to modify the upload interface

7. Transcripts

   a. Online Transcripts requests – switch flipped – Live with back office use, not yet available for Students on WebAdvisor

8. Data Warehouse – Enrollment Management, additional help

9. Roll out Office 2013 in Spring 2015

   a. Training? Communication plan? Roll out when ready with user choosing when to install

10. Student Success Projects – own prioritization and resources

11. Other Items

Information Items – Discussed as Requested

Ongoing Projects with Change in Status

1. CurricUNET – IS resource?   Cuyamaca ? Grossmont ?
2. SIRSI – Library system – moved to cloud
3. New web UI for power users; additional rollout pending document imaging
4. Cynosure – Online Advising & Orientation
    a. need to develop automated interface to Colleague for Student Success data elements
    b. Ability to run report of Initial Ed Plan for Student(s)
5. CASAS/WIA – Continuing Ed / Grant project – Implemented – GC considering with IS alternative testing approach
6. Website Project
    a. Training, Support, building of sites
    b. GoLive Dec 18'ish 2014

Ongoing Projects

1. Colleague
    a. Hire letters – working on fine tuning how "hours" are calculated; impact on MIS and 320 reporting
    b. Probation and Dismissal – discussion based on new regulations
2. Financial Aid checks – IFAS issue with address security levels; temporary workaround identified
3. Sevis, Clearing House – degree verification (not scheduled)
4. Wireless – Prop V Project; goal is for 100% coverage and include planning for BYOD; engaged HP for discusion on entire infrastructure (coverage and capacity will be included) – On Site this week, wireless assesment to be scheduled
5. HelpDesk Software – establish criteria, assess products

Meetings for 2014

1. Consensus to schedule ATAC and ITAC as contiguous meetings; third Thursday of each month; ATAC starting at 10:00 and ITAC beginning at 10:50
2. Fall dates will be 11/20 and 12/18